

WELSH ATHLETICS – MODERNISATION AND DEVELOPMENT FUND 2022

Introduction;

The Modernisation and Development Fund is designed to support athletics across Wales. A formal system for applying for funds has been established and is outlined in this document. Grants will be awarded once a year and a Grants Panel, consisting of the Chair or Secretary of General Council, The Welsh Athletics Head of Development and Participation and one representative from each of the Regional Athletics Councils, along with members from Development & Participation Sub group of the Welsh Athletics Board, will consider and decide on all applications. All awards are at the absolute discretion of the Panel, whose decision is final. Applications must be received by **Friday 6th January 2023, midday**, (Note: Applications should only be submitted electronically, via email, to; office@welshathletics.org with 'Modernisation and Development Fund 2022' in the subject line. The panel will consider all applications together after the closing date.

Eligibility:

Clubs that are paid up and fully affiliated to Welsh Athletics Ltd, with the minimum club standards in place, are invited to apply for funding support, using the application form provided. All disciplines of athletics are eligible to apply. Welsh Regional Athletics Councils may also apply for funding (applications should be directly aligned to the Regional Development Plan). School Districts Athletic Associations are also eligible to apply for funding.

Guidelines for Applications:

Due to the impact of COVID-19 applications made to this fund should demonstrate how clubs intend to increase engagement, interaction and support its members and volunteers over the next year during the continued recovery period of the pandemic. Applications of this nature will be given the highest priority.

Applicants should also clearly state if they have previously applied to the Sport Wales Be Active Wales Fund (Protect or Progress streams) and if this application was successful. Further information can be found here: <https://www.sport.wales/beactivewalesfund/>

- Applications cannot be made in retrospect. Expenditure already incurred cannot be considered in the application.
- Grants up to a maximum of £2000 per application may be awarded (maximum of £1000 in the case of school district applications).
- In the event that the total amount applied for were to exceed the available funding, then applications would be listed in order of priority, established by the Club Modernisation and Development Fund Panel.
- All parts of the application form must be completed in detail before a grant can be considered.
- Each application will be considered on its merit and Welsh Athletics reserves the right to reject any application.
- Clubs that are engaged in the Club Modernisation programme and are actively looking to progressively develop to ensure the long term sustainability of the club will be given higher priority.
- Payment will not be awarded to individuals but to the club/region/district.
- Successful applicants will receive funding as well as a 'Project Completion Form', which must be returned to Welsh Athletics on the completion of the project. Clubs that have previously been allocated funds through this grant system are NOT eligible for further funding from this fund until a 'Project Completion / Progress Form' has been fully completed and returned to Welsh Athletics.
- Welsh Athletics Development Team will be responsible for the monitoring of successful applications within their region.
- This fund will not fund coach education, clubs should apply to the Be Active Wales Fund for support to fund this.
- In making an application in support of a competitive event, clubs should ensure that the project/event can be sustained without further funding from Welsh Athletics.
- Applicants are invited to speak to a member of the Welsh Athletics Development team ahead of submitting an application if they are unsure whether a project is eligible for this fund.

Eligible Projects:

Grants will be awarded for any suitable project; some suggestions are listed below but this list is not exhaustive and other projects will be considered, however applications should include some aspect of development / modernisation.

- Club Development and Club Modernisation projects.
- Starting a new section of the club (i.e. a junior section or introductory group).
- Hosting special events (e.g. club recruitment days/volunteer recruitment events).

- Support towards new competition / competition formats (support to race/event infrastructure).
- Projects that encourage recruitment of new members (athletes, coaches, volunteers).
- Projects that encourage recruitment or retention of existing club members.
- Projects that encourage school – club links and partnership working.
- Projects for assisting in the development of coaches, officials, team managers etc.
- Innovative and new projects that are progressive, forward thinking and have clear tangible outcomes.

Costs can include:

- Marketing and promotion of the project.
- Volunteer recruitment and development.

What cannot be funded:

- Financial support for individuals (outside of coach/officials/volunteers education) and projects that are already receiving financial assistance from another grant/fund.
- This fund will not fund coach education costs, clubs should apply in the first instance to the Be Active Wales Fund.
- Items such as medals, prizes, entry fees and costs of transport to events.
- New clubs that have been newly established / affiliated in the last 12 months or clubs that have less than 50 registered First Claim members.
- The purchase of equipment for the club will only be considered in exceptional circumstances and will be given the lowest priority.

Other sources of funding:

- Funding to support all aspects of community sport should first be sourced from other schemes such as Sport Wales Be Active Wales Fund or the Sport Wales Crowdfunding scheme.
- Applications may be considered if other funding applications to other bodies has been unsuccessful.
- Clubs/Regions/Districts should seek advice re all sources of funding from their Welsh Athletics Development Officer.

Welsh Athletics - Application Form to the Club Modernisation & Development Fund 2022

Name of Club/Organisation:

Name and Address of the person responsible for the project:

Tel:

Email:

Name and Address of the Club/Region Secretary:

Tel:

Email:

Name and Address of the Club/Region Treasurer:

Tel:

Email:

Is the Club/Region fully affiliated to Welsh Athletics? (please state) Yes / No

Has the Club/Region received Grassroots / Club Modernisation & Development funding before? (please state)
Yes / No

If 'Yes' please give date of award and the amount of grant funding received:

[Club Details: to be completed by all clubs applying for grant funding]

Current number of club members (please state):

Has the club reviewed its constitution in the last 3 years? Yes / No

Does your club currently have a Development / Business Plan? Yes / No

Is your club active within the Regional Athletics Council (RAC)? Yes / No

Has this application been discussed with your regional Athletics Development Officer? Yes / No

Has a representative from your club attended the Welsh Athletics Clubs Conference in the last 2 years? Yes / No

Are you in regular contact with your Welsh Athletics Development Officer? Yes / No

Please describe / detail below the key priority areas for the development of your club:

Club Applications (this must be completed by all clubs):

Has the Club applied to the Sport Wales Be Active Wales Fund in 2021/2022? (please state) Yes / No

If 'Yes' please give date of application and the outcome (i.e. supported, part supported or unsuccessful, plus the amount awarded if appropriate):

Please note: In the first instance, clubs will be expected to have applied for support to the Sport Wales Be Active Wales Fund: <https://www.sport.wales/beactivewalesfund/>

Details of club's/region's bank account if to be payable by BACS:

Account Number:

Sort Code:

Project description: *(please provide as much detail as you feel appropriate)*



Where will the project take place?

What is the proposed project start date?

What is the proposed project completion date?

What insight or data do you have that evidences the need for this project?

Who will benefit from this project? *(please provide as much detail as you feel appropriate to inform the panel of the impact of this project)*

Breakdown of project costs: <i>(please continue on a separate sheet if necessary. Please provide as much detail as possible to support your application e.g. quotes, receipts, etc.)</i>	£
TOTAL APPLIED FOR:	

Declaration:

We, the undersigned, on behalf of the applicant club/region confirm that:

- We are authorised to complete this application on behalf of the club/region.
- All information submitted in this application is truthful and accurate and the panel will be informed of any changes that may affect the project for which the grant is being sought.

Terms and Conditions:

- Misleading, incorrect or fraudulent applications, whether deliberate or accidental, will make the application invalid and require the repayment of the grant in full.
- The grant must be used for the purpose set out in the application.
- Applicants should note that awards will be made by Welsh Athletics and this should be acknowledged through any relating publicity.
- Successful applications may be subject to monitoring procedures which may involve site visits and the collection of statistics.
- The panel will have the right to reassess the amount of grant awarded and demand a refund if final expenditure and income differ significantly from the estimated figures on which the grant was calculated and/or when the applicant club/region fails to complete the project.
- Failure to confirm completion of the project, using the project completion form provided, may result in future applications being rejected.

Club/Organisation Officer	
Name:	Signed:
Position:	Date:

Club/Organisation Officer	
Name:	Signed:
Position:	Date:

Applications must be received by Friday 6th January 2023, midday.

Please email fully completed application form as well as any supporting documentation to;
office@welshathletics.org

Office Use Only: