

Welsh Athletics Endurance Officials Meeting Minutes

Held on the Monday 5 December 2022 6pm

Meeting held remotely via video link

Present:

Nigel Jones, Zoe Holloway, Paul Brooks, Jacqueline Brace, Alex Donald, Christine Vorres

Papers circulated in advance: Minutes of meeting held 31 Oct 2022.

Actions from meeting

Item Number	ACTIONS	Person responsible
3a	Nigel to formally write to James Williams to request an increase in petrol expenses paid to Officials	Nigel
3a	Zoe will contact Ann Philips (Danielle's mum) as she is a Trans Gender tutor	Zoe
3a	Christine to email the officials to ask who needs a polo shirt.	Christine
3a	WA (draft) Governance Calendar to be emailed to committee members	Christine.
3b	Ascertain whether Officials awaiting their DBS can 'shadow' at meetings	Zoe
AOB	Copy of Officials Insurance cover to be sent out to members	Zoe

1. Apologies for Absence: Danielle Phillips

2. Declaration of Interest - None declared

3. Discussion items

3a*Matters arising from previous Minutes.

Nigel spoke to James Williams regarding expenses but will put the request for an increase formally in writing

Zoe has handed out official's polo shirts, some outstanding, but more shirts expected in February. Officials to be contacted to ask who needs one.

Ann Phillips will be contacted before the end of the year

3b Selection of Officials. Alex presented the meeting with a list of key officials and a list of Officials available for the Welsh Schools XC Champs and the Welsh XC Championships and the members discussed and allocated roles. Some newer volunteers are awaiting their DBS.

4. Discussion

a. Review of Officials Education Pathway – Levels 1-3

Zoe updated the meeting on the number of Officials in each region of Wales. 102 Licensed

officials in Wales. The members discussed how to consult with the Officials community, and proposals to introduce fees for Officials courses. All members agreed a proposed fee of £10 for level 1 course and £10 for risk awareness – may be introduced in April 2023.

b. The meeting discussed a proposal put forward by North Wales committee via Paul Brooks that Adjudicators expenses be added to the race licence fee as Adjudicators are technically 'employed' by Welsh Athletics to cover the race. No decision was made and it was suggested that this could be explored further at the Officials conference.

c. Complaint received regarding transferring of race number at the Snowdonia Marathon, and a request for a 12 month ban for those involved. The members discussed the issues involved, but it was agreed that the matter needs to be taken up with Welsh Athletics.

5. Correspondence – None

6. AOB

Christine advised the meeting that she had received a complaint (not formally) regarding lack of timely communication forwarded to Officials. Alex confirmed this has been the case, but that it has been addressed.

Alex has been speaking with St Johns ambulance regarding the requirement to have a medical risk assessment for events. St John's have been experiencing staff shortages/changes. Ongoing.

Jacqueline told the meeting that there is no date set yet for Run Britain closing and the Welsh Athletics online event licensing system is still some way off.

Zoe will forward a copy of the Officials insurance cover to the members.

Zoe and Alex are working on a Race Directors course – Arwel and Nigel may possibly deliver the course.

The meeting ended at 7.20pm with Nigel wishing everyone a happy Christmas and best wishes for 2023.

7. Date of Next Meeting – 6th February 2023