

Welsh Athletics Board & General Council Meeting Minutes

30th September 2024.

Meeting held remotely via video link.

Present: James Williams [JW] , Chris Moss [CM] , Steve Perks [SP], Laura Mason [LM] , Lorna Kerr [LK], Katy Evans [KE], Chris Gough [CG], Tom Overton [TO], Philip Draper [PD] , Catherine Lewis [CL], Lynne Brier [LB], Jonathan Ford [JF]

Apologies: Dan Clements

1. Welcome

SP welcomes three new Board members – Phil Draper, Laura Mason and Catherine Lewis.

2. Declaration of Interest

None declared

3. Previous Minutes and Actions

The previous Minutes were accepted

4. Updates / Reports / Information for circulation

a. AGM matters

Club Affiliation Proposal

SP presents the board with the update that members are asked to send in questions relating to the AGM before the event.

CM presents the club affiliation notice of motion to the Board. Questions from the Board regarding the support from clubs, the separation from membership fees, and the representation on the working group. CG presents to the Board the impacts to finances.

Awards Group Merger

SP presents the proposal to combine the two awards panels. The background of the two groups is presented and how the new group is proposed to work. There were no questions from the Board.

Audit Report

CG presents that the financial statements and management letters are ready to be presented at the AGM. The updated final accounts have been approved to be taken to the AGM and signed off.

b. Safeguarding Update

JW presents on the work done towards the level 3 assurance as well as the Welsh Athletics formal submission to the Ann Craft Trust for the adults at risk framework.

JW presents a key safeguarding matter.

JW presents on updates to a transgender participation code of conduct.

c. Reports

SP presents the need to review the sub-groups of the Board with the three new members as well as the position of vice-chair.

Finance

CG updates on the most recent finance sub-group meeting. The finance team at WA are about to start half-year budget reviews.

EDI

With no EDI lead JW confirms the group is still meeting and continuing to work with the creation of an EDI strategy in mind.

P&C

LK presents two documents – Board decision-making framework and succession planning documents which were highlighted as essential from the Sport Wales governance plan.

Development

TO presents updates from the development sub-group meetings as well as the recordings of meetings. HP has returned as Head of Participation with CM as Head of Development.

Members have been asked to report on the recording and minuting of meetings.

5. CEO report

JW updates on the Commonwealth Games confirmation for Glasgow with a tentative date of July 2026.

Membership is increasing although Junior membership is still below pre-pandemic levels with the WA team looking to focus on that engagement.

WA will host British u23 T&F trials 2025 and British 5k champs and World Road Running trials.

The prioritisation of the wellbeing of staff is discussed with the busy nature of the sector

6. AOB

n/a

7. Date of Next Meeting

25th November 2024

Note – minutes from previous meetings should be circulated and agreed electronically.