

Governance Sub-Group (GSG)

Overview Notes

3rd September 2020, 11am

- Apologies: Tony John, Bethan Davies
- Present: Nicky Lewis, Tony Clements, James Williams, Rob Sage

1. Safeguarding Review

JW updated the group on plans following publication of the UKA Safeguarding review. An internal working group will be established to include Steve Jones, Sue Alvey, Tom Cole, Bethan Davies, Dani Carter [Independent, member of B&V Harriers, and Helen Murdoch [to be commissioned to undertake work for the group]. The group will report to GSG.

Lynne Brier to also be approached for involvement by TC [Complete – *LB happy to be involved.*]

Report advocates the need for a full time safeguarding role, discussions taking place in terms of how role will work, could be split role. NL asked that wellbeing support be built in for whoever takes on this role. Level of seniority of this role was discussed, and potential for split role -strategic lead & delivery.

2. AGM 2020

2.1 Delivery practicalities

It was agreed that the AGM should take place virtually only to protect the health and safety of members. RS to look at most appropriate platform to host the AGM – likely to be GoToWebinar as staff and many members are now familiar with this from the Ask Us series. Heads of Dept. to pre-record brief updates based on their sections of the annual report to be reviewed in advance of the day enabling relevant staff to be available for a Q&A opportunity on the day. JW to give live update and also take questions on the day.

NL asked that the passing of Ron Odunaiya be specifically acknowledged at the AGM by the Board and would approach the Chair to this effect.

3.1. Notices of Motion

No further notices of motions received to date. Notice received from South Wales Regional Council is being worked through and amendments to byelaws made as appropriate – RS & BD to complete and highlight significant changes.

Disciplinary procedures need updating with legal oversight, Seamus Gillian has been recommended by Jon Morgan from Welsh Sport Association to support with this task.

NL reinforced the message from previous AGMs that any upcoming nominations for roles and/or awards should reflect greater diversity.

Jamie Clode needs to be formalised as Secretary of GC

ToR for subgroups need to be added to Byelaws – see below.

Appointing new patrons for the organisation needs to be explored, again in keeping with a need to reflect greater diversity.

3. Terms of Reference

Consistent accessible formatting to be agreed and applied to all ToR – RS to action [Font = Arial, Size = 14, left align, no italics]. Once agreed circulate to chair and secretaries of all groups & committees to be adopted.

ToR need finalising for:

- Junior Athlete Voice, Masters Athletes, Senior Athletes, Equality & Diversity subgroup, Governance subgroup

Equality & Diversity subgroup to be recommended by Governance subgroup as a formal sub group of the board. This will need to go to the next Board meeting for review and potential confirmation. Links between groups to be mapped out and ToR's checked to ensure they are performing the role and purpose required. Board subgroups to be strategic, Athlete representative groups to help inform WA on operational issues.

4. GSG Action plan

Agreed that this needs to be updated/refreshed – RS to do by next meeting [November]. Group to set 2-3 key priorities e.g. codes of conduct.

5. Any other business

Committee meetings - it was agreed that a statement be issued recommending all constituent components of the governance structure that they should only meet

virtually until 1st January 2021 when the situation will be reviewed in line with Welsh Government guidance.

We need to continue our appointment efforts for additional members for GSG through a co-option approach.

6. Date of Next Meeting: 3rd November 2020

Draft