

Notice of Motion – to merge the National and Service Awards panels, and to expand its remit to become the custodians of the history of the sport. This will be achieved through the creation of the Awards & Heritage panel.

The notice is jointly submitted by the National and Service Awards panel members – this is building on the submission that was approved by the membership at the 2023 AGM.

Rationale for change – to ensure alignment across all award categories and to avoid duplication in effort. The new panel will also ensure that there is a focused remit on safeguarding historical records and artefacts with the aim of improving awareness of the history of the sport in Wales.

The terms of reference for the group would be amended to reflect the change, and the ability to create sub-groups to focus on specific matters from time to time.

To ensure continuity and to retain experience of the previous structure, it is proposed that the existing members be retained, and new members recruited in a phased way over the next 3 years.

The new panel would set out its annual awards structure to ensure that the process is spread across the calendar year avoiding the current challenge of all awards being decided in the Autumn.

A further change would see the removal of the requirement for the award recipients to be approved by the membership at the Annual General Meeting. The process would be altered where the names would be announced, but the membership would not be required to vote on each nominee.

The new panel would also ensure that a replacement website is created to capture historical data/results. It would also be tasked to work with the staffing team at Welsh Athletics to access additional external funding so support this area of work.

In the event of this motion being accepted, article 7.1 (15) would be removed.

Bye-law proposal

11 AWARDS & HERITAGE PANEL

Recognising volunteers and celebrating the history of the sport in Wales is of huge importance. The Awards and Heritage panel is tasked with this duty

11.1 AWARDS

11.2. The Awards and Heritage panel will oversee the process of recognising any current or previous participant in the sport through the various categories as outlined below.

11.3 Welsh Athletics Ltd operates an awards system aimed at recognising the contribution and achievements of individuals.

11.4 The Awards and Heritage panel will oversee the nominations and distribution of the following award categories;

11.4.1 The Athlete Achievement Award

11.4.2 The Award for Meritorious Service

11.4.3 The Award of Honour

11.4.4 Life Membership

11.4.5 Lifetime Achievement Award

11.4.6 Hall of Fame

11.4.7 Annual Athletics Awards

11.5 The awards and heritage panel will agree the specific annual athletics awards (citing byelaw 11.4.7) in agreement with the Board.

11.6 The Awards and Heritage panel have the authority to review the criteria and consider new/removing categories, with recommendations being made to the Board.

11.7 Nominations for awards may be made by any member of Welsh Athletics Ltd or panel member

11.7.1 The nomination for any individual must be made in writing to the Awards & Heritage panel by an agreed date in any calendar year. It must include a full description of the individual's service to athletics in Wales.

11.8 The Awards and Heritage panel may create a specific group to review the nominations for any of the awards listed above, members will be recruited based on specific experiences or skills as determined by the Chair of the panel.

11.9 The membership of the awards and heritage panel will be;

- a) The Chair of the Board of Welsh Athletics who will act as the Chair of the panel
- b) A nominated member of Welsh Athletics staff, who will also act as administrator of the panel
- c) Up to 5 independent members would be recruited via an open recruitment process

11.9.1 The normal term of office of each member of the panel will be 3 years, with each member having the ability to serve two terms consecutively. The term of office does not apply to the Welsh Athletics staff member, but this person needs to be confirmed on an annual basis in the first meeting of each calendar year by the CEO.

11.9.2 The Chair of the panel may co-opt a non-voting member to the panel to provide guidance and support on specific matters from time to time.

11.10 The panel will meet at an agreed date to consider all nominations. Minutes of the meeting will be kept.

11.11 Within a month of the panel agreeing the award recipients, a nominated panel member is required to contact each recipient to inform them of their award and to identify when, where and by whom the award will be made. Usually, the presentation of the award will be made within 12 months of the AGM.

11.12 The annual athletics awards are normally distributed at an annual awards evening – the date and format will be determined by a nominated member of staff of Welsh Athletics, in conjunction with the panel

11.13 The criteria for all awards are documented and will available via the Welsh Athletics website.

11.14 Once each award recipient has confirmed their acceptance, a full list of Award winners will be listed on the Welsh Athletics website.

11.15 When considering the withdrawal of an award or nomination for an award, the panel will follow Withdrawal of an Award policy.

11.16 HERITAGE

11.17 The panel will appoint a heritage coordinator, tasked with being the point of contact for Welsh Athletics on all matter relating to safeguarding the history of the sport in Wales.

11.18 The panel may appoint a sub-committee to focus on specific matters relating to the heritage of the sport in Wales

11.19 The panel may delegate discussions about specific matters or opportunities to specific individuals to progress on behalf of the panel.

11.20 The panel may have delegated authority on specific areas of the Welsh Athletics website (s) ensuring that any historical information is accurate and updated

11.21 The panel will also be authorised to oversee any additional specific resource that support the awareness or safeguarding of the history of the sport – this would include any specific website developed by Welsh Athletics to fulfil this objective